



Rewarding Learning

General Certificate of Secondary Education
2012

Business and Communication Systems

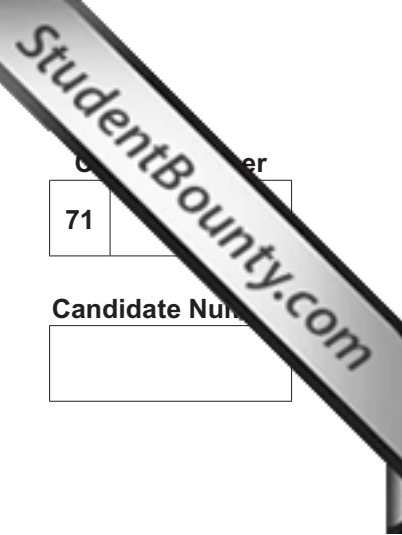
Unit 2: The Business Environment

[GBC21]

FRIDAY 22 JUNE, MORNING



GBC21



Centre Number	
71	
Candidate Number	

TIME

1 hour.

INSTRUCTIONS TO CANDIDATES

Write your Centre Number and Candidate Number in the spaces provided at the top of this page.

Write your answers in the spaces provided in this question paper.

Answer **all three** questions.

There should be enough space for your answers.

If you do require more space, you may complete your answers on the extra lined pages at the back of this booklet.

INFORMATION FOR CANDIDATES

The total mark for this paper is 75.

Figures in brackets printed down the right-hand side of pages indicate the marks awarded to each question or part question.

Quality of written communication will be assessed in questions **2(e)** and **3(d)**.

For Examiner's use only	
Question Number	Marks
1	
2	
3	
Total Marks	

(ii) Identify and describe **two** pieces of information that will appear on the payslip of a new staff member.

1. _____

2. _____

_____ [4]

(iii) ACE Insurers uses BACS to pay their employees. Explain what is meant by the term BACS.

_____ [3]

Examiner Only	
Marks	Remark

(e) Analyse the advantages and disadvantages of e-business to JR Plumbing.

Advantages: _____

Disadvantages: _____

[8]

Examiner Only	
Marks	Remark

[Turn over

(c) Identify and explain **three** reasons for staff training at Romac Electrical Contractors.

1. _____

2. _____

3. _____

_____ [6]

Examiner Only	
Marks	Remark

(d) Evaluate on-the-job training and off-the-job training and justify the most appropriate method of training for Romac Electrical Contractors.

On-the-job training _____

Off-the-job training _____

Most appropriate method of training and justification _____

[8]

Examiner Only	
Marks	Remark

THIS IS THE END OF THE QUESTION PAPER
