



Rewarding Learning

General Certificate of Secondary Education
2013

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Candidate Number

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StudentBounty.com

Learning for Life and Work: Modular

Unit 5

Employability



[GLW61]

GLW61

FRIDAY 10 MAY, MORNING

TIME

45 minutes.

INSTRUCTIONS TO CANDIDATES

Write your Centre Number and Candidate Number in the spaces provided at the top of this page.

Write your answers in the spaces provided in this question paper.

Complete in blue or black ink only. **Do not write in pencil or with a gel pen.**

The insert (containing Source A) is to be used for Questions 4 and 5 in Section B.

Answer **all** questions in this paper.

INFORMATION FOR CANDIDATES

The total mark for this paper is 40.

Quality of written communication will be assessed in Questions 4 and 5.

Figures in brackets printed down the right-hand side of pages indicate the marks awarded to each question or part question.



This question is about rights and responsibilities of employers and employees.

2 (a) Name the law which states that employers must ensure that no one with a disability is discriminated against in the workplace.

_____ [1]

(b) Explain **one** way that an employee can show honesty while working for their employer.

_____ [2]

(c) Explain **one** reason why it is important for an employer to ensure that compassionate leave is granted to employees.

_____ [2]

Examiner Only

Marks Remark

Total Question 2

[Turn over



This question is about recruitment and selection practices for employment.

Examiner Only	
Marks	Remark

3 (a) Name **two** organisations in Northern Ireland which offer advice or courses for further learning and training options.

1. _____ [1]

2. _____ [1]

(b) Identify and explain **two** reasons why a person may need to update their CV (Curriculum Vitae) when applying for jobs.

1. _____

_____ [2]

2. _____

_____ [2]



(c) Identify and explain **two** reasons why a job applicant should carry out research on the employer's business before attending an interview.

1. _____

_____ [2]

2. _____

_____ [2]

Examiner Only

Marks Remark

Total Question 3

[Turn over



Section B

Answer **all** questions in this section.

Examiner Only

Marks Remark

4 Read **Source A** and use it to help you answer this question.

(a) Explain **two** ways in which a business can successfully compete against other businesses.

1. _____

_____ [2]

2. _____

_____ [2]



(b) Explain the benefits to an employee of being trained.

[6]

Examiner Only

Marks	Remark
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Total Question 4	

[Turn over





THIS IS THE END OF THE QUESTION PAPER

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For Examiner's use only	
Question Number	Marks
1	
2	
3	
4	
5	
Total Marks	

Examiner Number

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8140/3





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[GLW61]

FRIDAY 10 MAY, MORNING

SOURCE A

Insert: Employability

For use with Questions 4 and 5.

SOURCE A

Competition Between Businesses

Businesses need to provide better quality products and services than their competitors to attract customers.

A business must value its employees so that they are continually motivated to produce their best in the workplace. As a result of this, employees need to undergo training programmes in order to update their skills in the use of modern technology so that they will become more effective in their job. This training could lead to better job satisfaction and an increase in salary for the employee.

Updated technology in the workplace will inevitably lead to an increase of sales as businesses can then trade on the Internet. They will become better known worldwide and will be able to trade 24 hours a day, 7 days a week.

On the other hand, having a worldwide market will mean that the business will face a lot of competition which may affect their sales and profit.

Source: Own Source