

Cambridge Assessment International Education

Cambridge International Advanced Subsidiary and Advanced Level

BUSINESS 9609/13

Paper 1 Short Answer and Essay

May/June 2018

MARK SCHEME
Maximum Mark: 40

Published

This mark scheme is published as an aid to teachers and candidates, to indicate the requirements of the examination. It shows the basis on which Examiners were instructed to award marks. It does not indicate the details of the discussions that took place at an Examiners' meeting before marking began, which would have considered the acceptability of alternative answers.

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Generic Marking Principles

These general marking principles must be applied by all examiners when marking candidate answers. They should be applied alongside the specific content of the mark scheme or generic level descriptors for a question. Each question paper and mark scheme will also comply with these marking principles.

GENERIC MARKING PRINCIPLE 1:

Marks must be awarded in line with:

- the specific content of the mark scheme or the generic level descriptors for the question
- the specific skills defined in the mark scheme or in the generic level descriptors for the question
- the standard of response required by a candidate as exemplified by the standardisation scripts.

GENERIC MARKING PRINCIPLE 2:

Marks awarded are always whole marks (not half marks, or other fractions).

GENERIC MARKING PRINCIPLE 3:

Marks must be awarded **positively**:

- marks are awarded for correct/valid answers, as defined in the mark scheme. However, credit
 is given for valid answers which go beyond the scope of the syllabus and mark scheme,
 referring to your Team Leader as appropriate
- marks are awarded when candidates clearly demonstrate what they know and can do
- marks are not deducted for errors
- marks are not deducted for omissions
- answers should only be judged on the quality of spelling, punctuation and grammar when these features are specifically assessed by the question as indicated by the mark scheme. The meaning, however, should be unambiguous.

GENERIC MARKING PRINCIPLE 4:

Rules must be applied consistently e.g. in situations where candidates have not followed instructions or in the application of generic level descriptors.

GENERIC MARKING PRINCIPLE 5:

Marks should be awarded using the full range of marks defined in the mark scheme for the question (however; the use of the full mark range may be limited according to the quality of the candidate responses seen).

GENERIC MARKING PRINCIPLE 6:

Marks awarded are based solely on the requirements as defined in the mark scheme. Marks should not be awarded with grade thresholds or grade descriptors in mind.

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9609 Paper 1 Specific Marking Principles

Marks are awarded for each answer when the following Assessment Objectives (AO) are met. The mark scheme for each answer indicates when and how each AO can be met.

AO1 – Demonstrate knowledge and understanding of business concepts.

The focus in Section A of the Examination Paper is on this first AO.

- (a) Questions 1, 2, and 4 will meet this AO using definitions and explanations of business concepts.
- (b) Question 3 provides an opportunity for the application and a more developed explanation of a business concept. The 4–5-mark level specifically provides for this more developed explanation.

In <u>Section B</u> of the Examination Paper

(a) Questions 5, 6, and 7 still require supporting **Knowledge and Understanding (AO1)**, but there is now a focus on **Application (AO2)**, **Analysis (AO3)**, and **Evaluation (AO4)**. These skills are set out below:

AO2 – Apply knowledge and understanding of business concepts to general and specific situations and contexts.

- (a) Where a specific business or context is named in the question then the candidate is required to relate answers specifically to this business or context.
- (b) It is not sufficient to merely repeat the name of the business or the context.

AO3 – Analyse business problems, issues, situations and contexts, through a discussion and interpretation of evidence, debate, theory, impact and consequence, to produce reasoned and coherent arguments.

(a) Level 3 answers will likely use terms such as – because, leads to, therefore, so that, as a result, consequently – thereby showing analytical development for AO3.

AO4 - Limited Evaluation is given

- (a) When an attempt is made, (probably in a concluding section of an answer), to address and comment on the value and validity of the previous analysis.
- (b) These comments may be quite brief and be more opinionated than reasoned.
- (c) A mere concluding summary of preceding analysis is, however, not evaluation.

AO4 - Evaluation occurs

- (a) When an answer comments on the validity/significance of previous analysis in an evidence based and reasoned way.
- (b) This often leads to the presentation of appropriate substantiated judgements, decisions, or recommendations.

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Question	Answer		Marks
1(a)	Define the term 'leadership'.		2
	Leadership involves giving clear direction / vision for a business an example and engaging others to follow (1), motivating / inspi a group of people (1) towards achieving a common objective / g Giving long term direction to an organisation / taking the busine Giving a new direction for a business (1).	ring / guiding oal / aim (1).	
	Definitions only of 'management' such as setting objectives, orgresources, controlling, etc., that mention none of the above lead definitional features should be awarded 0 marks.	•	
	Sound definition 2 of the factors listed above	(2 marks)	
	Partial definition 1 of the factors listed above	(1 mark)	
	No creditable content	(0 marks)	
1(b)	Briefly explain <u>two</u> styles of business leadership.		3
	 Autocratic / authoritarian – all decisions kept at top of the organisation or with the leader – impact on employees / business operations. Democratic – workers encouraged to take part in decisions –impact on employees / business operations. Paternalistic – leader will listen and consult but will take decisions themselves as 'they know best' – impact on employees / business operations. Laissez-faire – 'hands off' approach – opposite of autocratic – most decisions left to workforce – impact on employees / business operations. A 'sound' explanation of a style of business leadership (2 marks) should comment on the impact of that style on employees or the business. A 'partial' explanation will simply define a style of leadership with no reference to impact. 		
	Sound explanation of two styles of business leadership. Sound explanation of one style or partial explanation of two .	(3 marks) (2 marks)	
	Partial explanation of one style or a list of two .	(1 mark)	
	No creditable content.	(0 marks)	

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Question	Answer		Marks
2(a)	Define the term 'operations management'.		2
	The process of managing resources e.g. labour / capital / stock at the operational level (1) to achieve efficient production (1) and provision of goods / services (1). Managing/planning the transformation process – inputs into outputs (1) managing the production process (1). Deciding what to produce (1). Deciding on method of production e.g. using technology (1). The scale of production (1). What materials to use (1). The process of adding value (1). Quality control (1).		
	Sound definition lists 2 of the factors listed above (2 marks)		
	Partial definition lists 1 of the factors listed above	(1 mark)	
	No creditable content	(0 marks)	
2(b)	Briefly describe <u>two</u> ways in which changes in technology might affect the operations management of a business.		3
	 Technological change / advancement could mean greatin productive process. However, failures in newly installed technology may care to production. Might require business to purchase new technically advancement required. Changes in technology will take time to implement. Businesses that do not invest in and use new technology behind competitors. Impact on employees – new training required to work neachinery. Might mean fewer staff in operations management. Sound explanation of two ways operations management might. Sound explanation of one way or partial explanation of two. Partial explanation of one way or a list of two. No creditable content. 	use disruption vanced gy may fall ew advanced	

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Question	Answer	Marks
3	Explain why the objectives of a business may change over time.	5
	 Answers could include the following: Business objectives are the stated measurable targets (tactical, strategic, corporate, departmental) that move an organisation to achieve its aims and purpose. Objectives can include survival, growth, profit maximisation, sales growth, socially responsible aspirations. Changes may take place in response to: –	
	 Economic / external situation changes – e.g. recession. Unique products are no longer unique. Customer demands change. Change of ownership. An effective explanation of why the objectives of a business may change over time will clearly identify specific objectives that may change and will give an	
	explanation of at least two. (4–5 marks)	
	Limited explanation of why the objective(s) of a business may change over time. (2–3 marks)	
	Understanding of business objectives. (1 mark)	
	No creditable content. (0 marks)	

Question	Answer	Marks
4(a)	Define the term 'marginal costs'.	2
	The cost / extra cost of producing one more unit of output (2).	
	Or partial definitions such as –	
	Addition to total cost (1) Additional costs of production (1)	
	Sound definition gives the full two-mark definition above (2 marks)	
	Partial definition lists 1 of the partial factors above. (1 mark)	
	No creditable content. (0 marks)	

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Question	Answer	Marks
4(b)	Briefly explain, with examples, <u>two</u> other types of business costs.	3
	Answers could include the following costs:	
	Fixed costs – costs that do not vary with output in the short-term e.g. rent of premises.	
	 Variable costs – costs that change with output e.g. cost of materials used in making a computer. 	
	Semi-variable costs – these have a fixed and variable element, e.g. the basic wage of a salesperson (fixed) and commission earned (variable).	
	Direct costs – costs that can clearly be identified with each unit of production and can be allocated to a cost centre, e.g. the wages of a garage mechanic.	
	 Indirect costs – costs that cannot be clearly identified with a unit of production and cannot be allocated directly to a cost centre – e.g. the cost of cleaning a retail shop. 	
	Sound explanation of two other types of business costs, with an example of each. (3 marks)	
	Sound explanation of one other type of business cost, with an example, or a partial explanation of two types of business cost (a cost explained without an example). (2 marks)	
	Partial explanation of one other type of business cost or a list of two . (1 mark)	
	No creditable content. (0 marks)	

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Question		Answer		Marks
5(a)		e the advantages of venture capital as a source of finan- usiness.	ce for a	8
	Level	Description	Marks	
	4	Good analysis of the advantages of venture capital as a source of finance for a small business	7–8	
	3	Some analysis of the advantages of venture capital as a source of finance for a small business	5–6	
	2	Some explanation / application of the advantages of venture capital as a source of finance for a small business	3–4	
	1	Understanding of venture capital / source of finance / small business	1–2	
	0	No creditable content	0	
	Answers	Venture capitalists are organisations or wealthy individuals risk capital for start-up or expansion. Small companies may find it difficult to raise capital even if profitable. Venture capitalists supply essential financial backing for sn businesses. They are usually easy to locate and many available at a re low cost. They are usually under strict supervision by regulatory bod Angel investors operate on a smaller scale. There is no repayment schedule – it is an investment so the repayment of debt as a cost of deing business.	they are nall latively lies.	
	•	repayment of debt as a cost of doing business. An immediate source of temporary finance unavailable else Venture capitalists can also provide important advice, guid consultation – can help with financial management.		

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Question		Answer		Marks
5(b)		s the view that non-financial measures of business performancial measuremancial measuremanc		12
	Level	Description	Marks	
	4	Effective evaluation of the view that non-financial measures of business performance are just as important as financial measures of business performance	9–12	
	3	Limited evaluation of the view that non-financial measures of business performance are just as important as financial measures of business performance	7–8	
	2	Analysis and some application of the importance of non- financial and/or financial measures of business performance	3–6	
	1	Understanding of non-financial / financial measures of business performance	1–2	
	0	No creditable content	0	
	Answers	Focus on quantitative financial data such as financial ratios limiting and possibly misleading. Financial data can be historic and manipulated. Financial data gives only a partial picture of performance a out measures such as innovation, quality, employee relation intangible assets — the qualitative drivers of performance. Non-financial factors such as customer loyalty, brand value intellectual capital may well point to a significant part of the a business. Financial factors take no account of such factors. Non-financial measures may well be more closely linked to term performance of a business while traditional financial may place too much emphasis on short term issues — focus strategy rather than just tactics.	and misses ons, e, e value of o the long- measures	
		ive comments could be made about the need for a more integration of the properties of the comments of the comm	egrated	

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Question		Answer		Marks
6	Discuss Vroom.	s how the motivational theory of Maslow differs from the	at of	20
	Level	Description	Marks	
	5	Effective evaluation of how the motivational theory of Maslow differs from that of Vroom	17–20	
	4	Limited evaluation and good analysis of how the motivational theory of Maslow differs from that of Vroom	13–16	
	3	Analysis of how the motivational theory of Maslow differs from that of Vroom	11–12	
	2	Limited analysis, with application of the motivational theory of Maslow and / or the motivational theory of Vroom	5–10	
	1	Understanding of Maslow / Vroom / motivation	1–4	
	0	No creditable content	0	
	Maslow where the needs a working	's theory of motivation is classified as a 'content' theory of he assumption is that employees are motivated when their is the fulfilled. Employees will be motivated as business manage conditions that allow employees to satisfy their needs. Maslow was concerned with identifying and classifying the that humans have, and his motivational theory is based on businesses might satisfy needs in the workplace. Motivation is concerned with how need and goal-directed be is initiated, energised and maintained. Maslow's hierarchy of needs approach (physical needs, sat needs, social needs, esteem needs, and self-actualisation suggests that everyone has similar needs and examines we employees require in order to satisfy those needs. Maslow suggested that individual needs start at the lowest (physical) and that once one level of need has been satisfi will strive to achieve the next level. Sound answers may well comment on limitations / criticism Maslow's theory.	nner gers create needs how pehaviour afety needs) what level ed people as of	
	concern when a Process	red with 'how' motivation occurs – the output of motivation occurs in input occurs – this is the process that must be repeat theories study what people are thinking about when they do or not to put effort into a particular activity. Vroom developed 'expectancy' theory – individuals will choose behave in ways they believe will lead to outcomes they valued So, there is a positive link between effort and performance a belief that good performance will lead to a desirable reward.	occurs ated. ecide oose to ue. —there is	

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Question	Answer	Marks
6	 Vroom proposed that in order to motivate employees, managers need to convince workers that increased work effort will improve performance and that this improved performance will lead to valued rewards. 	
	Perceptive answers may point to the similarities as well as the differences in these theoretical approaches. Needs may be said to be important to those who take the process approach and instrumentality might be said to have relevance to content theory.	

uestion		Answer		Marks
7(a)		e the potential advantages to a community of a busines ottom line' targets.	s with	8
	Level	Description	Marks	
	4	Good analysis of the potential advantages to a community of a business with 'triple bottom line' targets	7–8	
	3	Some analysis of the potential advantages to a community of a business with 'triple bottom line' targets	5–6	
	2	Some explanation / application of the potential advantages to a business with 'triple bottom line' targets	3–4	
	1	Understanding of community / triple bottom line / business targets	1–2	
	0	No creditable content	0	
	profits, r environr	return on investment, and shareholder value to include social mental dimensions – profits, people and the planet. bottom line business may provide benefits to a community state of the provide profits to reinvest back into the business local / national economy as well as to shareholders. Social – provide jobs or local support to disadvantaged set the community. Environmental – protect the environment and manage the in an environmentally sustainable way. These 3 benefits may be more valuable to a community the traditional targets of a private sector profit driven business.	such as: ss and the ctions of e business an the	
	temper to	le bottom line organisation (social enterprise) has the capacithe extremes of a purely capitalist / profit-centred approach s activity and offer much more socially responsible and values performance.	city to to	

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Question		Answer		Marks
7(b)	Discuss	s the role of 'business enterprise' to the development of	a	12
	Level	Description	Marks	
	4	Effective evaluation of the role of business enterprise to the development of a country	9–12	
	3	Limited evaluation of the role of business enterprise to the development of a country	7–8	
	2	Analysis and some application of the role of business enterprise to the development of a country	3–6	
	1	Understanding of business enterprise / country development / the role of a business	1–2	
	0	No creditable content	0	
		if the discussion of the 'enterprise actions' of these busines relates to the indicative material below. becal examples of the impact of business enterprise. Is may include the following:	ses	
	disadva	Business enterprise is about entrepreneurial activity, taking setting up businesses raising capital, exploring business id. Those involved in 'business enterprise' make things happe a major contribution to the development of business activity growth of a business economic sector. Create jobs, add value, make goods and services available Increase living standards, raise taxation, create infrastructu possibilities. The economy develops – multi-national businesses are attrincreased use of IT and new technology. International competitiveness develops – exports. Finances for social development and cohesion created. Economic development takes place. ve comments may well consider that there are potential ntages to business enterprise development such as unrestrior unregulated capitalism.	eas. n – make / and the e. ire racted.	

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