

Cambridge International AS & A Level

BUSINESS		9609/31
Paper 3 Case Study		October/November 2020
MARK SCHEME		
Maximum Mark: 100		
	Published	

This mark scheme is published as an aid to teachers and candidates, to indicate the requirements of the examination. It shows the basis on which Examiners were instructed to award marks. It does not indicate the details of the discussions that took place at an Examiners' meeting before marking began, which would have considered the acceptability of alternative answers.

Mark schemes should be read in conjunction with the question paper and the Principal Examiner Report for Teachers.

Cambridge International will not enter into discussions about these mark schemes.

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Generic Marking Principles

These general marking principles must be applied by all examiners when marking candidate answers. They should be applied alongside the specific content of the mark scheme or generic level descriptors for a question. Each question paper and mark scheme will also comply with these marking principles.

GENERIC MARKING PRINCIPLE 1:

Marks must be awarded in line with:

- the specific content of the mark scheme or the generic level descriptors for the question
- the specific skills defined in the mark scheme or in the generic level descriptors for the question
- the standard of response required by a candidate as exemplified by the standardisation scripts.

GENERIC MARKING PRINCIPLE 2:

Marks awarded are always whole marks (not half marks, or other fractions).

GENERIC MARKING PRINCIPLE 3:

Marks must be awarded **positively**:

- marks are awarded for correct/valid answers, as defined in the mark scheme. However, credit
 is given for valid answers which go beyond the scope of the syllabus and mark scheme,
 referring to your Team Leader as appropriate
- marks are awarded when candidates clearly demonstrate what they know and can do
- marks are not deducted for errors
- marks are not deducted for omissions
- answers should only be judged on the quality of spelling, punctuation and grammar when these features are specifically assessed by the question as indicated by the mark scheme. The meaning, however, should be unambiguous.

GENERIC MARKING PRINCIPLE 4:

Rules must be applied consistently, e.g. in situations where candidates have not followed instructions or in the application of generic level descriptors.

GENERIC MARKING PRINCIPLE 5:

Marks should be awarded using the full range of marks defined in the mark scheme for the question (however; the use of the full mark range may be limited according to the quality of the candidate responses seen).

GENERIC MARKING PRINCIPLE 6:

Marks awarded are based solely on the requirements as defined in the mark scheme. Marks should not be awarded with grade thresholds or grade descriptors in mind.

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General Marking Guidance

This mark scheme includes a summary of appropriate content for answering each question. It should be emphasised, however, that this material is for illustrative purposes and is not intended to provide a definitive guide to acceptable answers. It is quite possible that among the scripts there will be some candidate answers that are not covered directly by the content of this mark scheme. In such cases, professional judgement should be exercised in assessing the merits of the answer and the senior examiners should be consulted if further guidance is required.

Application marks are not awarded for repeating material from the case study. Application is awarded for answering in the context of the case or by using the information in the case to help answer the question.

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Question			Answer		Marks
1	Analyse there.	e the possible disadva	ntages for country Q	of NH opening hotels	10
	Level	Knowledge 3 marks	Application 2 marks	Analysis 5 marks	
	2	3 marks Developed knowledge or three relevant points about disadvantages	2 marks 2 points applied	3–5 marks Good use of theory to explain disadvantages	
	1	1–2 marks One or two relevant points made about disadvantages	1 mark 1 point applied	1–2 marks Some use of theory to explain disadvantages	
	0	No creditable content			
	 Disarect rect exp Knowle Dor Cor Job Pro Pre 	rantages should not be in advantages should related by advantages should related by anding. dge mestic businesses at rist in a petition may eventually so a created may be low partitis may be taken out of source on domestic busing ution from business active.	te to country Q not NH, ag less benefit than if do to keep the competition by be decreased ent, may not go to dome aid, part time, temporary country Q nesses due to competition	estic employees	
	 three NH type hun Min Imp Analysi Develop Dor cos NH hote 	context points could include hotels becoming a multi-nation es of work in hotels dreds of jobs ister for Tourism, advise act of hotels on area of sement of knowledge/appressic hotels may face of	nal business ers natural beauty lication points: competition for labour p vay from existing hotels	resulting in domestic	
		refore, bringing no bene			

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Question	Answer	Marks
1	 NH may repatriate profits to country X which will worsen the current account on balance of payments Repatriation of profits rather than reinvesting in the hotel therefore not boosting demand in the local economy NH may damage the environment in the AONB imposing external costs on society 	

Question	Answer	Marks
2(a)(i)	Refer to Table 1. Calculate for 2019 the:	2
	overall average capacity utilisation for NH	
	Capacity utilization = No. of rooms occupied x 100/total no. of rooms % (1 mark if no relevant calculation)	
	1300 + 1000 + 1600 = 3900 (1)	
	1600 + 1400 + 2000 = 5000 (1)	
	= 3900 × 100/5000 = 78% (2)	
	Allow 78 (2)	
2(a)(ii)	variance in total sales revenue per night for NH's basic hotels.	4
	Note: Correct units required for full marks.	
	Variance = difference between budgeted and actual data (1 mark if no relevant calculation)	
	Forecast revenue = $1800 \times 40 = 72000 (1) Actual revenue = $1600 \times 40 = 64000 (1)	
	64 000 – 72 000 = –\$8000 or \$8000 Adverse (4)	
	_8000 or 8000 or \$8000 (3)	
	Total Variance = -\$34 000 (2) as candidate has correctly calculated basic hotels budgeted and actual.	

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Question	F		Answe	r		Marks	
2(b)	Discuss	s whether introd	ucing lean produ	uction will impro	ve NH's profits.	12	
	Level	Knowledge 2 marks	Application 2 marks	Analysis 3–4 marks	Evaluation 3–4 marks		
	2	2 marks Two or more relevant points	2 marks Application of two or more points to NH	3–4 marks Good use of theory to answer question	3–4 marks Good judgement shown		
	1	1 mark One relevant point made	1 mark One point applied to NH	1–2 marks Some use of theory to answer question	1–2 marks Some judgement shown		
	0	No creditable co	entent				
	 Note: Own figure rule from 2(a) and (b) applies. Knowledge Definition of profits Explanation of lean production – cutting waste, meeting customers' expectations, inventory control, trained employees, flexible systems, TQM, Kaizen Application 						
		6 capacity utilisati in production in he		y, holding of towe	els, food etc.		
		exible workforce – k of empowermer	•		ev should take		
	 Lack of response by Head Office to letters Limited ability to change Head Office instructions 						
	Analysis						
	LP Incr	reasing profits req increases efficien reasing capacity u igher profits	cy and therefore i	reduces unit costs	S		
	• Cos con sys	sts can be lowered sumables and foo tems with less rig	od), more JIT, bet id control	ter information flo	ws, more flexible		
	traiı few	dressing quality as ning and flexibility er poor reviews a	and could thereformed more bookings	ore reduce compl s	aints leading to		
	imp	uing staff commer rovements and moderage this.					

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Question	Answer	Marks
2(b)	 Training to give employees a range of skills so that flexible working can be adopted Linking demand via bookings to staff and resource provision could cut costs and improve efficiency Introducing zero hour contracts would reduce costs by increasing flexible response to demand 	
	 Evaluation Changes incur costs which might be bigger than rise in profits Changes require a change in management approach and systems – will Jolin be able to do this? Importance of lean production compared to e.g. marketing or external economic and market conditions TQM must be integrated into lean production 	

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Question			Answe	r		Marks	
3		mend a strategy Justify your reco		ove the motivation	on of employees	16	
	Level	Knowledge 2 marks	Application 2 marks	Analysis 6 marks	Evaluation 6 marks		
	2	2 marks Two or more relevant points	2 marks Application of two or more points to NH	4–6 marks Good use of theory to answer question	4–6 marks Good judgment shown		
	1	1 mark One relevant point made	1 mark One point applied to NH	1–3 marks Some use of theory to answer question	1–3 marks Some judgment shown		
	No creditable content						
	 Employed Metern a b Explored Gern Oth 	inition of motivation of motivation of motivation of motivation in the property of motivation of motivation of motivation of medianation of MBO, attralising/decentrate delegation, less of more employee in more employee in the motivation of motivation of motivation of motivation of motivation of motivation in the motivation of motivation in the motivation of motivation in the motivation i	on - It is the process on - It is the process and Scientific Materials	ess of stimulating anagement chment/enlargem vork, communica aisal system aking ast tract conditions, p	people to actions ent; Maslow – tion.		
	 Lac Striction Onl Use Aut Cer One Det Ref Hur 	k of communication of labour cost bud y trained for one jud made of Table 3 ocratic managementralised, tight contailed worksheets, ference to data in man Resource Direct of the labour to the labour	gets ob role data as evidence ent in NH trol of managers tion lack of consultati Table 2 ector and MBO	e of poor motivation re budgets, number on/supervision tile	on oers, employees		

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Question	Answer	Marks
3	 Analysis Strict labour cost budgets so no room for financial rewards currently Data indicates dissatisfaction and increasing lack of motivation as well as increasing costs MBO – advantages include more employee involvement, motivation increases, commitment to reaching targets, clear indications of what is required MBO – disadvantages include time consuming, targets too easy (underachievement) or too strict (demotivating), not flexible Decentralising advantages – flexible, motivating, employee involvement, decisions made closer to problems so more likely to be good Decentralising disadvantages - employees/managers may not have skills needed to make good decisions, cost of training, slow response, loss of clear overall objectives, rogue decisions Links between move to decentralising and trust/delegation and motivation Other strategies – pay more, full time contracts, trade union consultation, job enrichment and job enlargement with implications Effect of changes on labour turnover Evaluation Any change is major for NH so needs to be prepared and thought through. Jolin may be a big obstacle to change Any change will be difficult as organisation culture is very fixed and formal Different approaches may be appropriate for employees and managers – maybe MBO for managers, and higher pay, more consultation, less defined targets, control over small decisions for employees. Data shows a change must be implemented A recommended strategy with justification 	

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Question	Answer						
4(a)(i)	profit before tax for Note: • Correct units re	nd no oth	ner factors ar ended 3		3		
		\$m	marks				
	Sales revenue	170					
	Cost of sales	46					
	Gross profit	124					
	Expenses	109					
	Operating profit	15					
	Interest	6.5	1				
	Profit before tax	8.5	3				
	Interest: 6.5(m) (1) Profit before tax: \$8 8.5 or 8.5m (2)			_			
	OFR applies						

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Question			Answe	r	Marks		
4(a)(ii)	net assets at 31 October 2021.						
	Note: • Correct units required for full marks						
	Amended NH stateme	nt of fina	incial pos	ition at 31 October 2021			
		\$m	marks	Comment			
	Non-current assets	120	1	80 + 40 as valued			
	Current assets	38.5	1	CA + 10%			
	Total assets	158.5	2	Max 2 marks for TA if both NCA and CA correct			
	Non-current liabilities	(110)	1	60 + Borrowing 50			
	Current liabilities	(22)	1	CL + 10%			
	Total liabilities	(132)	2	Max 2 marks for TL if both NCL and CL correct			
	Net assets	26.5	5				
	Net assets = total asset	s – total l	iabilities (1 mark if no valid calculation)			
	Net assets = \$26.5m (5) 26.5 or 26.5m (4)						
	If candidates make the \$36.5m (3) OFR	changes	to CA and	CL, but not NCA and NCL, =			

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Question	Answer								
4(b)	Discus	your answers to s whether NH's s er of EatBest.				12			
	Level	Knowledge 2 marks	Application 2 marks	Analysis 3–4 marks	Evaluation 3–4 marks				
	2	2 marks Two or more relevant points	2 marks Application of two or more points	3–4 marks Good use of theory to answer question	3–4 marks Good judgment shown				
	1	1 mark One relevant point made	1 mark One point applied	1–2 marks Some use of theory to answer question	1–2 marks Some judgment shown				
	0 No creditable content								
	 If or Ans not Knowle Def Typ Ider O O Imp 	n figure rule from anly answer to 4(a) swers must addressive general advantage inition of sharehold inition of takeover be of integration - entification of share Expansion Profit Dividends Shareholder valuact on other staken munity	or other informates shareholder issentages and disadders conglomerate cholder objectives	sues, such as pro vantages	ofit and dividends,				
	NHTypDecRecIncrIncr	Best restaurants reprofits have decrepted of hotels EatBectease in profit bectease in net assertease in NCL duectease in total assertease in total asserte	eased st fits best with fore tax from \$16 ets from \$35m to to \$50m borrowir	m to \$8.5m (46.9 26.5m (24.3%) ig	%) 110 / 136.5 × 100)				

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Question	Answer	Marks
4(b)	 Analysis NH are borrowing to finance the takeover significantly increasing gearing which may make it difficult for further borrowing to fund other strategic investments. NH are also issuing shares giving EatBest shareholders a 20% stake in NH. This is a significant holding and dilutes control of current shareholders Profit figures are forecast to decrease in the first year so may result in a reduction in dividends The new business in time may develop effective synergy that may lead to cost reductions and to marketing advantages leading to future higher profits. The non-current assets of the restaurants may appreciate in value increasing the value of NH. There may be an effect on staff motivation, promotion prospects that proves beneficial for efficiency and therefore profits. 	
	 Evaluation Borrowing \$50m for a business valued at \$40m therefore is NH paying too much for EatBest? Initially the shareholders are paying out more for EatBest than the assets they receive are worth so why do it? Especially as profits are set to fall In long term the business is bigger and may develop significant marketing and cost advantages leading to higher profits Who are NH shareholders? Short term decrease in profit is relatively large despite the \$50m investment Effect on share price short medium and long term is unknown so difficult to assess shareholders position 	

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Question			Answe	r		Marks
5	Recommend a possible marketing plan to achieve Jolin's objectives (lines 80–81). Justify your recommendation.					16
	Level	Knowledge 2 marks	Application 2 marks	Analysis 6 marks	Evaluation 6 marks	
	2	2 marks Two or more relevant points	2 marks Application of two or more points to NH	4–6 marks Good use of theory to answer question	4–6 marks Good judgment shown	
	1	1 mark One relevant point made	1 mark Some application to NH	1–3 marks Some use of theory to answer question	1–3 marks Some judgment shown	
	0	No creditable co	ontent			
	 Market research is part of preparation for the marketing plan, rather than part of the plan itself. Knowledge Explanation of a marketing plan: marketing budget, objectives and coordinated marketing mix Definition of marketing mix – price, place, product and promotion Definition of the 4C – customer solution, cost to customer, communication to customer and convenience to customer Application Objectives to increase occupancy rates from 78% and revenue Failure to reach forecast occupancy rates in luxury, family and budget hotels 					
	 Fixed room price and the three hotel types for different customer profiles Target consumer in country X and overseas, Issue with customer service/quality CU is lowest in family hotels 					
	 Analysis Product: complaints indicate quality needs to be addressed, including refurbishment and upgrading facilities Product: introduce events e.g. music weekends, children's workshops Price: no indication that price is an issue. To cover this possibility introduce dynamic pricing to increase occupancy rates, offer discounted deals for some categories e.g. two families booking together Promotion: tie in deals with e.g. conferences, festivals, concerts, beach attractions for some of the hotels Promotion: research the success of the various methods used Promotion: successful as occupancy rates high and NH profitable. Need to be more focused in targeting consumers by research into categories and specified methods to reach them 					

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Question	Answer	Marks
5	 Work with a greater range of travel agents Place: hotels fixed location. Could offer service for placing consumers in other hotels if NH is full These elements should complement each other and work together – e.g. target students in other countries, use university publications and student media, price low enough to meet student expectations, provide basic facilities. Evaluation No indication of budget available – change to marketing mix could be expensive and cost more than increase in occupancy or revenue. Assessment of possibility of success of proposals Conclusion on relative importance of mix elements Success depends on other factors – economic and market conditions in Country X and other countries Content also influenced by discussion with senior management Different approach for the different market segments may be required – not a one size fits all. 	

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Questions 6 and 7 use this marking grid:

Level	Knowledge 3 marks	Application 3 marks	Analysis 4 marks	Evaluation 10 marks
3				7–10 marks Good judgment shown throughout with well supported conclusion/ recommendation, focused on NH
2	3 marks Good understanding shown	3 marks Good application to NH	3–4 marks Good use of reasoned argument or use of theory to explain points made	4–6 marks Some judgment shown in the main body of the answer and an attempt to support conclusion/ recommendation, focused on NH OR effective and well supported conclusion/ recommendation focused on NH
1	1–2 marks Some understanding shown	1–2 marks Some application to NH	1–3 marks Limited use of reasoned argument or use of theory to support points made	1–3 marks Limited attempt to show judgment either within the answer OR a weakly supported conclusion/ recommendation with some focus on NH
0	No creditable content			

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Question	Answer	Marks
6	Evaluate whether successful implementation of a new strategy requires NH to change its organisational structure.	20
	Knowledge	
	Explanation of corporate strategy – strategy to achieve medium to long	
	 term objectives of the business. Impacts all areas of the business. Explanation of Chandler's assertion that all aspects of an organisation's structure, from the creation of divisions and departments to the designation of reporting relationships, should be made while keeping the 	
	organisation's strategic intent in mind.	
	 Discussion of how strategy determines competitive advantage Reference to structure by area, function, product lines or market segments 	
	Application	
	Current corporate strategy for NH. (Is there one?)	
	Types of hotel and their location	
	Possible expansion to country Q Possible takes was at EatBast	
	 Possible takeover of EatBest Issues of customer service, occupancy, HRM 	
	New marketing plan	
	Current centralised structure, control culture	
	Analysis	
	Note: Analysis marks require a linking of strategy and structure.	
	Discussion of possible strategic plans taking account of the issues Linking strategic plans to reorganized structures of a reorganize by	
	 Linking strategic plans to reorganised structures e.g. reorganise by function, product, customers or matrix not size, (three hotel types in X, 	
	overseas division, restaurant division) and applicability to NH	
	Delayering and its effects	
	Advantages and disadvantages of different structures	
	 Linking plans to issues and how reorganisation might impact on them Possible outcomes if no reorganisation takes place 	
	Chandler stresses importance of centralised decision making – is this	
	working for NH, if not, why not?	
	Advantages and disadvantages of formal or informal structures within overall structure	
	Evaluation	
	Recommendation on necessity of restructuring based on justified reasoning	
	Recommendation of new/existing structure	
	Assessment of Chandler's assertion	
	Possible costs of change – are they worth it?	
	 Discussion of probability that reorganising will achieve objectives Recommend wait to take a decision once possibilities are agreed (expansion to Q, takeover) 	

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Question	Answer	Marks
7	Evaluate the importance of core competencies as a framework for business strategy when NH carries out strategic analysis.	20
	Note: Candidates who carry out strategic analysis using one or more techniques can be rewarded but marks will be restricted to lower levels of AN and EV unless links are made to the use of core competencies	
	 Knowledge Explanation of core competencies (Prahalad and Hamel) and their use Explanation of strategic analysis and its techniques: SWOT; PEST; Boston Matrix; Porter's Five Forces Place of strategic analysis in strategic management/planning 	
	 Application NH's perceived competencies: customer service, professional standards, clear leadership Possible NH core competencies: e.g. providing hospitality, giving customers a good time, enabling visits to meet customer's needs/wants Types of hotel and their location Opportunities: possible expansion to country Q; Eatbest takeover Weaknesses: current marketing plan; employee motivation; labour turnover; customer service; occupancy; HRM Threats: economic and market conditions haven't been favourable Analysis Identifying NH core competencies (factors are providing access to markets, contributing to positive customer perception, uniqueness) Reference to other techniques (SWOT, PEST, objectives/mission/vision statements, Boston Matrix, Porter's five Forces) and how these might provide overall picture for determining strategy Advantages and disadvantages of core competency analysis 	
	 Evaluation Ranking usefulness of techniques in NH's situation Strategic techniques are only as good as the information gathering process and ability of the analyst permit Does NH have anyone with the ability to use core competency analysis and/or the other techniques? Are identified core competencies actually core competencies given the poor customer service Core competencies can act as catalysts to focus ideas for development Successful analysis requires to be set in the framework of strategic management/planning Supported conclusion on role of core competencies in the process of analysis and strategic management. In a dynamic market, core competencies can be short lived 	

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