

1. **Nov/2021/Paper_11/No.14**

A manager has produced a training video. It has been given to the IT department to edit.

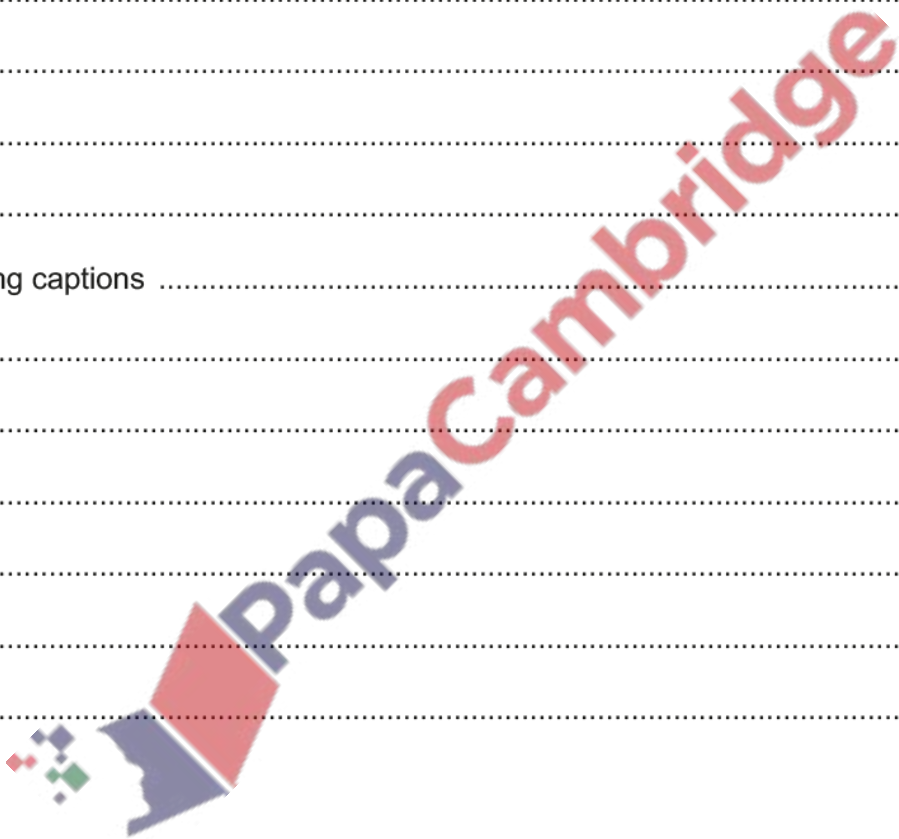
Describe the purpose of the following features of video editing software and how each could be used.

(a) Trimming

.....
.....
.....
.....
.....
.....
.....
.....
.....
..... [3]

(b) Adding captions

.....
.....
.....
.....
.....
.....
.....
..... [3]



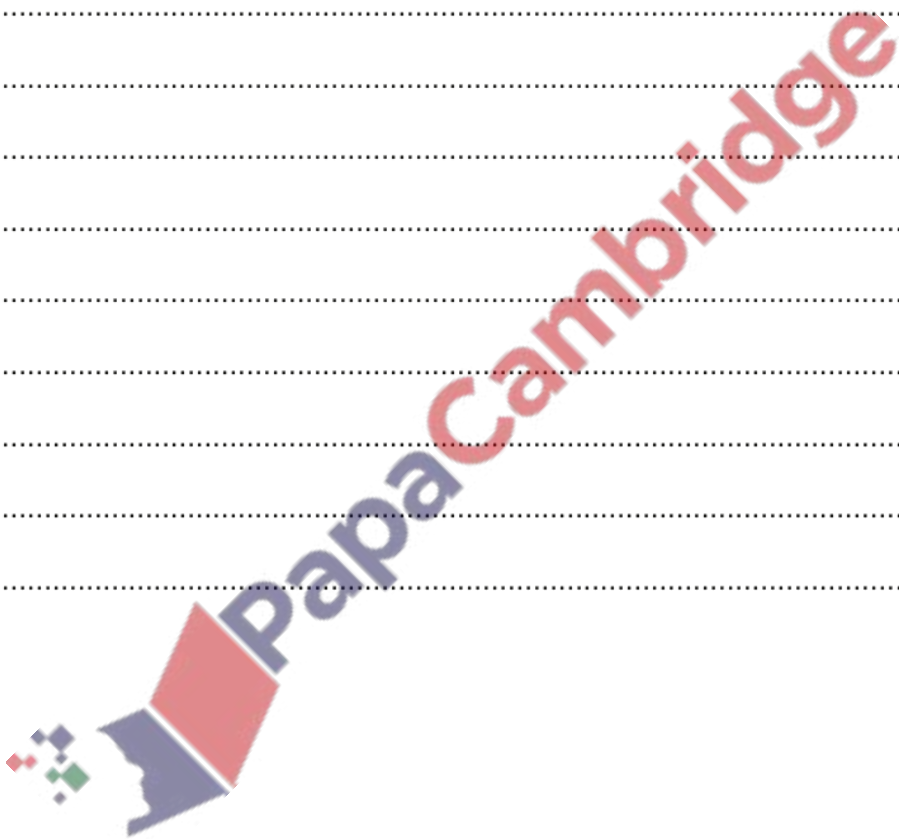
3. Mar/2020/Paper_12/No.12

It is possible to use sound editing software to vary the sampling rate in an audio file.

Describe what is meant by sampling, sampling rate and the factors that should be considered when varying the sampling rate.

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

[6]



(a) Tick the most accurate statement referring to video files.

	✓
It is only possible to export a video file using the file format it has been created in	
Video files are often stored in jpeg format	
It is possible to convert a video file into a gif format	
It is not possible to insert a still image into a video file	

[1]

(b) Tick the most accurate statement referring to the use of features of video editing software.

	✓
It is not possible to alter the speed of a video once it has been saved	
Trimming a video clip is achieved by removing unwanted footage	
It is not possible to add sound to a video once the video is finished	
An aspect ratio is the number of frames in a section of a video compared to the total number of frames	

[1]

