

Styles – 2021/20 IGCSE 0417

1. June/2021/Paper_13/No.12c

The director of a zoo is writing a document about wallabies. He has taken an image of some wallabies (Fig. 12.1) and is planning the layout of the pages which will include part of the image. The image he plans to use is shown in Fig. 12.2.



Fig. 12.1



Fig. 12.2

(a) Name the editing technique that was used to change Fig. 12.1 to Fig. 12.2.

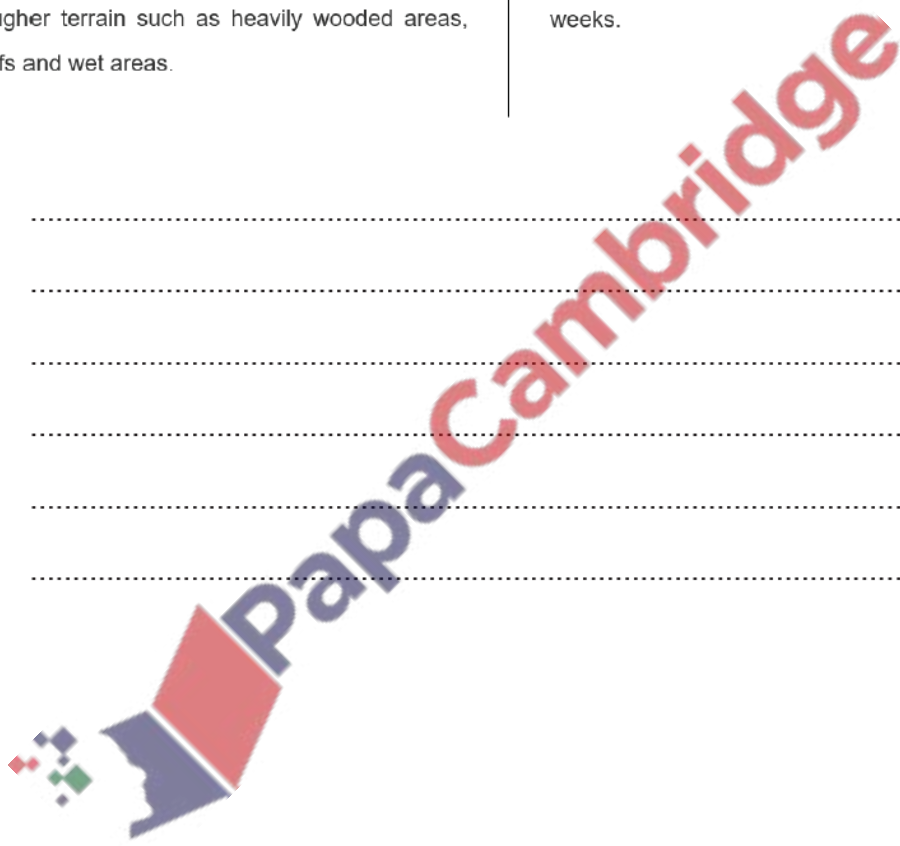
..... [1]

- (b) The director will include images and information about the wallabies in the document. Each page will be set out in 2 columns with a line between them.
- (i) Describe the steps taken to create the columns. Assume the software has been loaded and the text has been entered.

The Habitat

The natural habitat of the wallabies¹ of New Guinea varies by species. The **forest wallaby** inhabits wooded and brush areas, whereas the **rock wallaby** inhabits the mountain areas. The **swamp wallaby** lives in the wetlands and swamps. Wallabies feel safer by inhabiting the rougher terrain such as heavily wooded areas, cliffs and wet areas.

Some types of rock wallaby live in the southern desert on almost vertical rock walls whilst others live in a more versatile habitat. To keep their young safe in these inhospitable areas the baby wallabies which are small, weak and vulnerable live in their mother's pouch for at least eight weeks.



[3]

(ii) Describe the steps taken to add the image as shown.

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(c) As the document is being written for the zoo it needs to conform to the corporate house style.

Explain what is meant by corporate house style.

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