

3. June/2021/Paper_11/No.9

A company operates from 08:00 to 19:00, Monday to Friday. Full-time employees work a 40-hour week, starting at 09:00 and finishing work at 17:00.

For each of the times worked by an employee, write down the most appropriate working pattern.

(a) An employee works from 09:00 to 13:00, Monday to Friday.

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(b) An employee works from 09:00 to 19:00, Monday to Thursday.

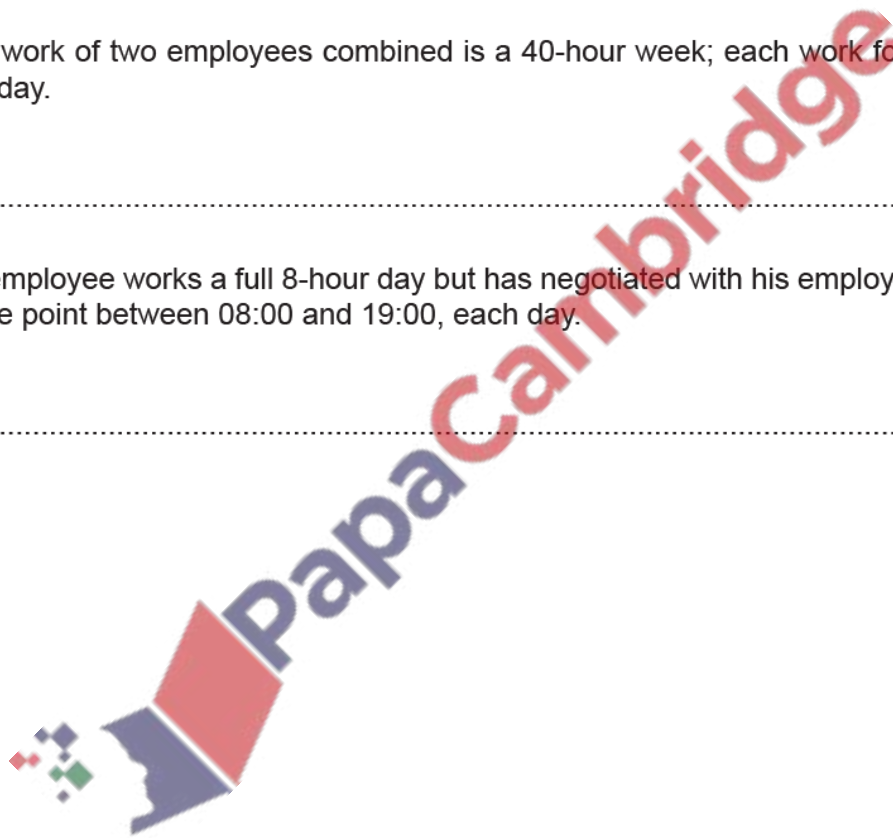
..... [1]

(c) The work of two employees combined is a 40-hour week; each work for two full days and a half day.

..... [1]

(d) An employee works a full 8-hour day but has negotiated with his employer to complete this at some point between 08:00 and 19:00, each day.

..... [1]



6. June/2021/Paper_13/No.15

Streaming movies and music is replacing downloading or purchasing a physical copy of the files.

Describe the advantages and disadvantages of streaming files rather than using other methods.

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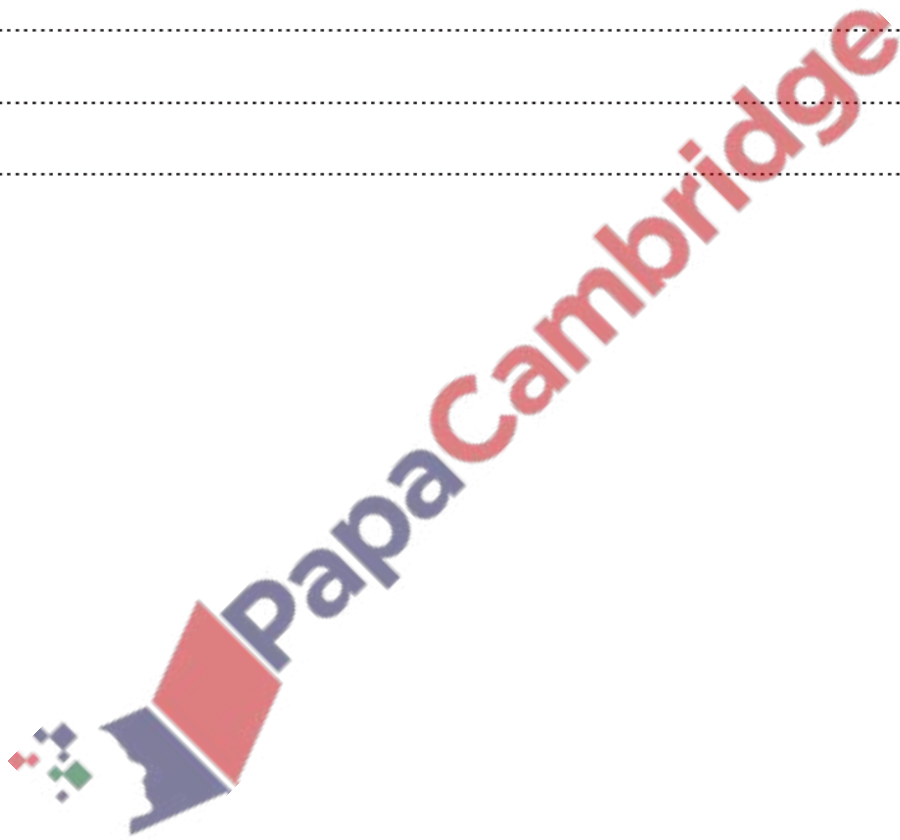
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[4]



7. Nov/2020/Paper_13/No.10

The use of ICT in organisations has changed the way in which employees work.

(a) Describe, giving an example, what is meant by compressed hours.

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(b) Describe, giving an example, what is meant by flexible working.

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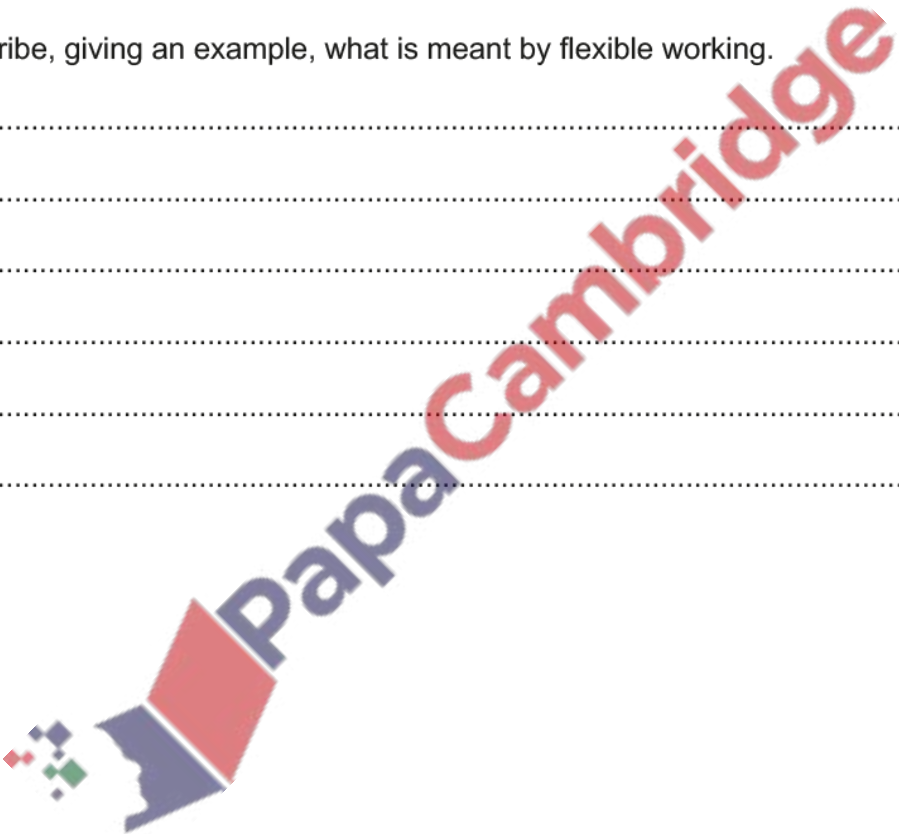
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8. June/2020/Paper_13/No.10

The modern home relies heavily on microprocessor-controlled devices. One of the benefits is that a worker is able to return home to a warm house having set the heater control to switch on at a certain time.

(a) Describe **four** benefits in terms of lifestyle changes that this has produced for the users of such devices.

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[4]

